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| **VISA APPLICATIONS** |

All foreigners must obtain an entry visa before travelling to China. Exhibitors and visitors are strongly recommended to process the application well in advance, at least **one month before departure** from the country of origin.

**Most foreigners can use the Invitation Letter issued by the organizer to apply for the visa, so we will send you the soft copy in 5 working days.** If you are required to have an **Invitation Letter from the Chinese authority,** please contact us andwe will coordinate and forward the information of the applicant to the Chinese authorities to issue the Invitation Letter. The letter will be ready within **14 days** and presented to your company by email or express mail if you need the hard copy. Upon receipt of this invitation letter, the applicant is required to present his/her passport, a recent photograph, and a completed visa application form (available at the local Chinese Embassy) and proceed to the local Chinese Embassy or Consulate for completion of the formalities.

Passports must be valid for 6 months beyond the intended entry date to China.

Before you apply this form, please notice:

* If you are from Iran, Iraq, Yemen, Pakistan, Sri Lanka, Afghanistan, Nigeria, Syria, Turkey, Mali, Ghana, or Algeria, the invitation letter is invalid for you.
* We only issue the digital invitation letter and send it to you via email.

If you may meet one of the above conditions, we suggest you apply for a **travel visa**.

**PLEASE FILL OUT THIS FORM USING CAPITAL LETTERS AND RETURN DOC. FILE TO US.**

#### INVITATION LETTER APPLICATION FORM

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| **Tel:** |  |
| **Fax:** |  |
| **E-mail:** |  |
| **Company Name:** |  |
| **Address:** |  |
| **Country:** |  |
| **First/Christian name:** |  |
| **Surname:** |  |
| **Gender:** |  |
| **Job Title:** |  |
| **Passport Number:** |  |
| **Date of issue:** |  |
| **Date of expiration:** |  |
| **Place of birth (city, country):** |  |
| **Date of birth:** |  |
| **Entry China date:** |  |
| **Exit China date:** |  |
| **Nationality:** |  |
| **Please send this form to:**  Shanghai Sinoexpo Int’l Exhibition Co., Ltd.  Contact Person: Ms. Sini Bai  Tel: +86 (21) 33392212  E-mail:sini.bai@imsinoexpo.com | |